

NYC4 9 10 AUG 65

TO: SMITH

FM: E SCHNEIDER (ACTING FOR WALTER) INFO SALERNO

733AM

REFERENCE MUN 37 OF 9 AUGUST TRANSMITTING YOUR MEMORANDUM ON ECONOMY MEASURES AND RFE SYMPOSIUMS. THE SECOND PARAGRAPH OF THIS MEMORANDUM REQUESTS EACH DIRECTOR TO SUBMIT A REVISED TRAVEL ESTIMATE TO MR. HANMER BY 12 AUGUST. IN HIS LETTER OF 30 JULY TO MR. HANMER, RALPH WALTER HAS ALREADY SUBMITTED REDUCED TRAVEL FIGURES FOR N.Y. FOR FY '66. THE RELEVANT PASSAGE OF PAGE 3 READS AS FOLLOWS:

"ACCOUNT NO.	24 DEC.	REVISED	PLUS-MINUS
"2061	FY '66 REQUEST	REQUEST	
	40,000	21,750	(18,250)

TO EFFECT THIS MAJOR REDUCTION WE HAVE DONE THE FOLLOWING:

1. REDUCED THE TRAVEL ALLOTMENTS OF ALL FIVE DESKS, THE NEWSROOM, AND THE PRODUCTION DEPARTMENT. WE WERE UNABLE TO CUT THE ENGINEERING REQUEST ANY FURTHER.
2. WE HAVE COMPLETELY CUT ALL FUNDS FOR OVERSEAS TRAVEL OF ANY OF THE DESK OR SECTION CHIEFS. THUS, ALL FUNDS FOR ATTENDANCE OF DESK CHIEFS OR OTHERS AT POLICY SYMPOSIUMS, OR TRAVEL TO EUROPE FOR ANY REASON DURING FY 1966 MUST BE COVERED BY MUNICH UNDER THIS BUDGET REVISION.
3. THE DIRECTOR, NY OFFICE, WILL HAVE \$2,000 IN HIS TRAVEL ACCOUNT. THIS WILL PERMIT ONE MUNICH TRIP AND LIMITED LOCAL TRAVEL IN THE U.S."

I ASSUME THAT THIS SUBMISSION FULFILLS YOUR REQUEST REFERRED TO ABOVE.

ALL CONCERNED HERE SEEM FULLY TO APPRECIATE THE NECESSITY FOR THE ECONOMIES OUTLINED IN YOUR MEMORANDUM.

REGARDS.

END MSG.